

# **FY-21 INFORMATION WARFARE COMMUNITY O4 MILESTONE AND LEADERSHIP SCREENING BOARD ANNOUNCEMENT**

THE FY-21 INFORMATION WARFARE COMMUNITY O4 MILESTONE AND LEADERSHIP SCREENING BOARD (#426) WILL CONVENE ON 09 DECEMBER 2019.

THE FOLLOWING ELIGIBLE CANDIDATES ARE SCHEDULED TO GO BEFORE THE BOARD:

## OCEANOGRAPHY (1800)

- LIEUTENANT COMMANDER MILESTONE: OCEANOGRAPHY OFFICERS WILL HAVE TWO OPPORTUNITIES TO BE SCREENED FOR LCDR MILESTONE DUTY. THE FIRST LOOK WILL OCCUR WHEN OFFICERS HAVE REACHED 6 YEARS OF COMMISSIONED SERVICE AND HAVE BEEN ONBOARD AN OCEANOGRAPHY COMMAND FOR AT LEAST 12 MONTHS AS OF THE LAST DAY OF THE MONTH PRIOR TO THE CONVENING OF THE SCREENING BOARD.
- LIEUTENANT COMMANDER LEADERSHIP: PROMOTION YEAR GROUPS (PYG) 17 AND 18. OFFICERS IN PYG 17 AND 18 ARE GRANDFATHERED AND CONSIDERED MILESTONE SCREENED FOR BOARD, SLATING AND DETAILING PURPOSES.

## CRYPTOLOGIC WARFARE (1810)

- LIEUTENANT COMMANDER MILESTONE: PYG 19 AND 20
- LIEUTENANT COMMANDER LEADERSHIP: PYG 17 AND 18

## INFORMATION PROFESSIONAL (1820)

- LIEUTENANT COMMANDER MILESTONE: PYG 19 AND 20
- LIEUTENANT COMMANDER LEADERSHIP: PYG 17 AND 18

## INTELLIGENCE (1830)

- LIEUTENANT COMMANDER MILESTONE: PYG 19 AND 20
- LIEUTENANT COMMANDER LEADERSHIP: PYG 17 AND 18

IF UNSURE OF ELIGIBILITY, PLEASE CONTACT YOUR DETAILER.

**THOSE INDIVIDUALS IN THE ABOVE PROMOTION YEAR GROUPS ARE REQUIRED TO SEND  
UPDATED WORK AND AFTER HOURS CONTACT INFORMATION (PHONE AND EMAIL) TO THE  
PERS-47 ADMIN REPRESENTATIVES BELOW NLT 08 NOVEMBER 2019.**

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**NOTIFICATION WILL BE MADE BY DETAILERS ONCE THE BOARD IS ADJOURNED FOR LAST  
LOOK NON-SELECTS FOR O4 MILESTONE AND LEADERSHIP.**

ONLY ELIGIBLE OFFICERS MAY COMMUNICATE WITH AN ADMINISTRATIVE BOARD. WRITTEN COMMUNICATION MUST BE SIGNED BY THE BOARD ELIGIBLE OFFICER, IN ACCORDANCE WITH MILPERSMAN 1420-010, AND MAY INCLUDE, AS ENCLOSURES, CORRESPONDENCE FROM ANY INDIVIDUAL CONCERNING THE ELIGIBLE OFFICER. CORRESPONDENCE NOT ORIGINATED BY THE ELIGIBLE OFFICER, INCLUDING ENDORSEMENTS TO THE OFFICERS LETTER, AND LETTERS WRITTEN ON BEHALF OF THAT OFFICER MUST CONTAIN A WRITTEN ACKNOWLEDGEMENT BY THE ELIGIBLE OFFICER THAT HE OR SHE DESIRES THAT SUCH CORRESPONDENCE BE PRESENTED TO THE BOARD. CORRESPONDENCE WITHOUT SUCH ACKNOWLEDGEMENT IS CONSIDERED THIRD PARTY CORRESPONDENCE AND WILL BE RETURNED. CLASSIFIED CORRESPONDENCE WILL NOT BE ACCEPTED.

NAVY PERSONNEL COMMAND MEMBERS (DETAILERS, ETC.) ARE SPECIFICALLY PROHIBITED FROM DELIVERING CORRESPONDENCE TO THE BOARD. CORRESPONDENCE MUST ARRIVE IN

THE BOARD SPACES NOT LATER THAN 2359 28 NOVEMBER 2019. BOARD CORRESPONDENCE CAN BE DELIVERED VIA OFFICIAL MAIL, EMAIL OR ELECTRONIC SUBMISSION OF SELECTION BOARD DOCUMENTS (ESSBD).

OFFICIAL MAIL SHALL BE ADDRESSED TO: NAVY PERSONNEL COMMAND (NPC) MYNAVY CAREER CENTER (MNCC), PRESIDENT FY-21 INFORMATION WARFARE COMMUNITY O4 MILESTONE AND LEADERSHIP SCREENING BOARD #426, 5720 INTEGRITY DRIVE, MILLINGTON, TN 38055. TO CHECK ON RECEIPT OF YOUR PACKAGE, GO TO <http://www.public.navy.mil/bupers-npc/boards/activedutyofficer/Pages/default.aspx> OR CONTACT THE MYNAVY CAREER CENTER AT 833-330-6622.

YOU CAN ALSO SUBMIT YOUR CORRESPONDENCE VIA EMAIL TO [CSCSELBOARD@NAVY.MIL](mailto:CSCSELBOARD@NAVY.MIL). ALL EMAILS CONTAINING PII IN THE BODY OR ATTACHMENTS MUST BE ENCRYPTED AND DIGITALLY SIGNED.

NPC IS TRANSITIONING TO THE ELECTRONIC SUBMISSION OF SELECTION BOARD DOCUMENTS (ESSBD) PROCESS TO REDUCE ADMINISTRATIVE PROCESSING TIME, ELIMINATE ERRORS, AND TO PROVIDE IMMEDIATE FEEDBACK REGARDING SUCCESS/FAILURE OF YOUR LETTER RECEIPT. NOTE: IF YOU ALREADY SENT A LETTER TO BOARD BY EMAILING [CSCSELBOARD@NAVY.MIL](mailto:CSCSELBOARD@NAVY.MIL) YOU CAN CHOOSE TO SUBMIT AGAIN USING THE ESSBD METHOD, BUT ARE NOT REQUIRED TO.

ESSBD INSTRUCTIONS (DO NOT USE MICROSOFT EDGE):

1) LOG IN TO BOL FIRST (LINK BELOW PROVIDED FOR YOUR CONVENIENCE):

A) [HTTPS://WWW.BOL.NAVY.MIL/BAM/MENU.ASPX](https://www.bol.navy.mil/BAM/MENU.ASPX)

B) ACCEPTANCE SCREEN "OK"

C) CAC LOGIN BUTTON

D) LOCATE [UPDATE INFO] AT THE TOP OF THE SCREEN, SELECT, AND ENSURE YOUR BOL EMAIL ADDRESS IS POPULATED AND CORRECT.

2) FROM BOL MAIN MENU, SELECT NAVY PERSONNEL COMMAND DOCUMENT SERVICES TO SUBMIT YOUR LETTER.

USER GUIDE: [HTTPS://WWW.PUBLIC.NAVY.MIL/BUPERS-](https://www.public.navy.mil/bupers-npc/boards/selectionboardsupport/documents/ESSBDUSERGUIDE_V4.PDF)

[NPC/BOARDS/SELECTIONBOARDSUPPORT/DOCUMENTS/ESSBDUSERGUIDE\\_V4.PDF](https://www.public.navy.mil/bupers-npc/boards/selectionboardsupport/documents/ESSBDUSERGUIDE_V4.PDF)

YOU CAN ALSO ACCESS FAQ FOR ESSBD BY LOGGING INTO MYNAVYPORAL, CAREER & LIFE EVENTS, ADVANCEMENT & PROMOTION, FAQS OR

[HTTPS://WWW.MNP.NAVY.MIL/GROUP/ADVANCEMENT-AND-PROMOTION/FAQS](https://www.mnp.navy.mil/group/advancement-and-promotion/faqs)

ANY ELIGIBLE OFFICER WHO PREFERS NOT TO BE CONSIDERED FOR A MILESTONE OR LEADERSHIP ASSIGNMENT SHOULD SUBMIT A WRITTEN STATEMENT TO THE PRESIDENT OF THE BOARD, SAMPLE "DO NOT PICK ME" LETTER PROVIDED IN LINK ABOVE, REQUESTING TO BE REMOVED FROM CONSIDERATION. OFFICERS DESIRING TO BE REMOVED FROM CONSIDERATION MAY INCLUDE IN THEIR STATEMENTS THEIR REASONS FOR DOING SO, IF DESIRED.

ELIGIBLE OFFICERS ARE ENCOURAGED TO THOROUGHLY REVIEW THEIR OSR/PSR AND FITREP CONTINUITY PRIOR TO THE CONVENING OF THE BOARD TO IDENTIFY AND ADDRESS DISCREPANCIES. CONTACT YOUR DETAILER WITH ANY QUESTIONS.

ONCE APPROVED FOR RELEASE, RESULTS WILL BE POSTED TO THE NPC PERS-47 SITE AT [HTTPS://WWW.PUBLIC.NAVY.MIL/BUPERS-](https://www.public.navy.mil/bupers-npc/officer/detailing/iwc/pages/default2.aspx)  
[NPC/OFFICER/DETAILING/IWC/PAGES/DEFAULT2.ASPX](https://www.public.navy.mil/bupers-npc/officer/detailing/iwc/pages/default2.aspx).